ASSISTANT CLINICIAN DESCRIPTION

PRE-CLINIC

- Coordinate transportation to the clinic site with the Manager of Official's Training
- Assist the Head Clinician with any pre-clinic duties as assigned
- Prepare 'lessons' to be taught at the clinic as assigned by the Head Clinician

DURING THE CLINIC

- Teach areas as assigned by the Head clinician,
- Contribute to classroom discussions as needed (game situations, penalty administration, etc)
- Initiate and facilitate discussions with clinic participants (who are not umpiring at that time slot) while observing a game
- Be prepared to shadow or be shadowed by clinic participants during a game which would include verbal dialogue as to what the clinician is looking for and processing as she is umpiring and being shadowed by a participant.
- Umpire a game with clinic participants.
- Provide specific, constructive feedback to clinic participants during and after games
- Complete a rating form for each participant
- Be head rater at one field if multiple fields are being utilized at a rating event
- Oversee an apprentice clinician and begin to identify feedback strategies and suggestions that should be used by all raters.
- Help with the distribution and collection of clinic evaluation forms from participants.

POST CLINIC

- Meet with other clinicians in order to review, summarize and assign post-clinic responsibilities
- Assist with the evaluation, feedback and rating of the clinic participants
- Assist with writing letters to participants as assigned by the Head Clinician
- Submit expense form to Head clinician and/or Manager of Official's Training