



## Fall 2004 Positive Coaching Alliance Workshop Grant Program Application Form

### Application Timeline:

- June 15, 2004 – Workshop grant applications available
- August 15, 2004 – Postmark deadline for sending completed applications
- September 17, 2004 – Notification letters sent to all applicants
- June 15, 2005 - All PCA grant workshop events must take place by this date

### Eligibility Requirements:

- Applicant must be a current member of US Lacrosse (apply online or contact the Member Services Center at [membership@uslacrosse.org](mailto:membership@uslacrosse.org) or 410.235.6882).
- Applicant must represent a chapter of US Lacrosse or a lacrosse league. For leagues, *priority will be given to programs in which all participants are US Lacrosse members*. Priority will be given to applicant organizations that have not already received a PCA Workshop Grant.
- Attendance at granted workshop must be no less than 50 people and can be up to 200 – materials for 100 people are included in the grant (should actual numbers fall below 50, chapter/league will be responsible for a greater percentage of workshop and facilitator travel fees; also, organization/participants must cover materials cost for participants over 100 people). It is suggested that participation be made mandatory for league coaches, administrators and officials. \*Coaches and officials of other area lacrosse programs may also be encouraged to attend.

### Application Requirements:

- Applicant must be a current member of US Lacrosse (apply online or contact the Member Services Center at [membership@uslacrosse.org](mailto:membership@uslacrosse.org) or 410.235.6882).
- Two one-page letters of recommendation and support for the applicant organization must be submitted. Please see instructions below.
- **Pages 3-5 of the application form must be typed (use "Insert" lock to maintain form layout) and complete, including all contact information.** Handwritten or incomplete application forms will not be accepted or reviewed.
- Please mail (do not fax or email) a **complete, printed original plus one (1) photocopy** of the application packet to US Lacrosse, **postmarked by August 15, 2004**. Each application packet should include:
  - a) Pages 3-5 of this nomination form only (do not exceed space allowed)
  - b) Two letters of support
- Please DO NOT submit additional materials (brochures, certificates, presentations, videos, etc.)
- All of the above requests must be followed in order for your application to be reviewed and considered. Thank you for your attention to these requirements.



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### Recommendation Letters:

**Please include two (2) one-page letters of recommendation.** Applicants **MUST** include two (2) one-page letters of recommendation and support for the applicant organization. The letters should reflect the organization's capacity to benefit from the workshop and commitment to the general welfare of its program participants. Letters must be from adults other than grant contact person and each writer should identify his/her relationship with the applicant organization.

### PCA Workshop Grant Recipient Requirements:

Note: All applicants should also visit [www.positivecoach.org](http://www.positivecoach.org) for information on workshop and ongoing partnership discounts available to any US Lacrosse affiliate year round. Groups awarded a PCA Workshop Grant must meet the following requirements:

- Sign and submit a PCA Workshop Grant Program agreement (sent with notification letter), which confirms agreement to the following:
  - Immediately contact US Lacrosse to discuss clinic date and clinician assignment.
  - Commit to promoting the clinic to all chapter and/or area league coaches, prior to the clinic date.
  - Recording observations relating to positive and negative sportsmanship/leadership behaviors during the season following the workshop. These notes must be summarized and submitted to US Lacrosse and to PCA at the season's end.
  - Provide US Lacrosse with a list of all participants and their contact information (participants should be enrolled or encouraged to enroll as US Lacrosse members with the help of the granted organization)
  - Submit a post-workshop report and evaluation of this program.
  - Reflect US Lacrosse support of event by including US Lacrosse promotional materials and references in communications with participants and community members (mail, website, etc.), and providing quotes regarding the grant program when appropriate and requested by US Lacrosse.

### Please mail application packet to:

**US Lacrosse PCA Workshop Grant Program**  
**113 W. University Parkway**  
**Baltimore, Maryland 21210**  
**Questions: [programs@uslacrosse.org](mailto:programs@uslacrosse.org) or 410-235-6882, ext. 151**



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***Applicant Information (all information is required)***

Applicant name: Ms. Mrs. Mr. \_\_\_\_\_

Applicant Group/Organization Name: \_\_\_\_\_

Mailing address of applicant: \_\_\_\_\_

Phone (home and work)/Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Relationship to/experience with applicant group? \_\_\_\_\_

Applicant's current US Lacrosse membership number (please register online at [www.uslacrosse.org](http://www.uslacrosse.org) before submitting this application if not already a member): \_\_\_\_\_

Will all workshop participants be US Lacrosse members? Yes No \_\_\_\_\_

Is the applicant group/organization a: US Lacrosse Chapter Lacrosse league/team \_\_\_\_\_

**1. Please provide a count and general list of projected workshop attendees, indicating their roles within your organization.**



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- 2. Describe your youth lacrosse program (for chapters, your role with the local youth programs), including history/development background, purpose and mission statement, number and gender of participants and general schedule.**



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- 3. Please describe what your organization hopes to gain through a workshop with the Positive Coaching Alliance, including how the workshop fits into your organization's larger plan. Feel free to include information pertaining to any current concerns within the program.**