

US Lacrosse Women's Division Rules Committee Chair Position Description

Selection of Chair

According to the US Lacrosse Women's Division Board of Governors, in Section 8.2 The Chair of each committee shall be nominated by the President of the Women's Division and approved by vote of the Board of Governors. The Chair and members of each Committee, except the Rules Committee, shall be appointed for a three-year term and may be re-appointed to successive terms. Each Chair and member of each Committee shall be a member of the Women's Division of US Lacrosse, but need not be members of the Board of Governors.

The responsibilities of the Chair shall fall into (3) categories.

- 1.) Board of Governors
- 2.) Budget
- 3.) Administrative

Women's Division Board of Governor's (WD BOG)

The Chair of the committee is responsible for reporting to the Women's Division Board of Governor's and Executive Committee. Matters needing WD BOG approval should be presented, in advance (10 days), by the committee Chair at one of the three Board meetings held annually. The Chair is responsible for relaying the WD BOG decision to the NTC and carrying out those decisions determined by the WD BOG.

- ∞ Serve as a member of the Women's Division Board of Governors.
- ∞ Attendance at all WD BOG meetings (total of 3 – January, May & September).
- ∞ Submit written reports prior to the WD BOG meetings and compile a Committee Annual Report for the September BOG meeting.
- ∞ Follow the direction of the WD BOG and Executive Committee

BUDGET

The Committee's fiscal health within the organization is the responsibility of the committee Chair. Together with the Women's Division Director, a budget draft is compiled and submitted to the US Lacrosse Budget Committee for review. Once approved, adhering to the final budget numbers is a primary focus for the Chair.

- ∞ Compile and submit a fiscal year budget to the WD Director.
- ∞ Exercise fiscal awareness and responsibility

ADMINISTRATIVE

The Committee Chairs primary role is to ensure the timely and responsible review and update of the US Lacrosse Women's Rules. This is achieved by establishing a schedule of meetings and conference calls in which issues and responsibilities pertaining to the Rules are addressed and determined.

- ∞ Facilitate the annual Rules meeting schedule & develop meeting agenda for the meeting.
- ∞ Work with the Women's Division Director on establishing meeting logistics
- ∞ The Chair should have significant experience with the women's game, a high degree of familiarity of the rules and rule interpretations, be an effective communicator and advocate for US Lacrosse,
- ∞ This Chair serves as the chief officer, liaison and budget manager to the Women's Division Board of Governor's and US Lacrosse staff on behalf of the Rules Committee

- ∞ The Chair may appoint subcommittee chairs, have general oversight of the committees, provide guidance to other members and ensure that rules are enforced and are consistent with US Lacrosse and the Women's Division's policies
- ∞ The Chair, along with the National Rules Interpreter, will be responsible for answering phone and e-mail inquiries about the rules and rules interpretations
- ∞ The Chair should maintain communications with the WD constituencies impacted by rules of game (WDOC, WDCC, WDPCC, WDIA, IWLCA and NCAA)
- ∞ The Chair is responsible for overseeing the editing and development of the US Lacrosse rulebook
- ∞ The Chair shall present the updated rules annually at the US Lacrosse National Convention, along with the US Lacrosse Rule Interpreter
- ∞ The Chair shall also serve as liaison to other rulemaking bodies in the women's game, as requested by the WD BOG
- ∞ The Chair shall also serve as the primary liaison between manufacturers and industry with regard to equipment standards for the women's game